

How To Use This Documentation?

We recommend everyone to go through each and every step of the documentation to have a better understanding of the theme and its available features. However, if you are looking for a specific section, you can easily navigate using our table of contents on the left side of your device's screen. If you want to find a specific keyword, Hit "Ctrl+F" on your browser to start searching the specific keyword that you want to find.

Requirements for Getting Started

Make sure My Salon is compatible with your WordPress version. My Salon will work with 4.7 and above versions of WordPress. However, for the best experience of updated security patches and, added features, we recommend you to update your WordPress to the latest version. If you haven't downloaded WordPress till now, you can download it from the WordPress repository via <https://wordpress.org/download/>.

Requirements for Getting Started

Checklist for Getting Started

- Check WordPress Version that you are using and Update it
- Install and Activate My Salon WordPress Theme.
- Setup a Home Page.

Checking and Updating WordPress Version:

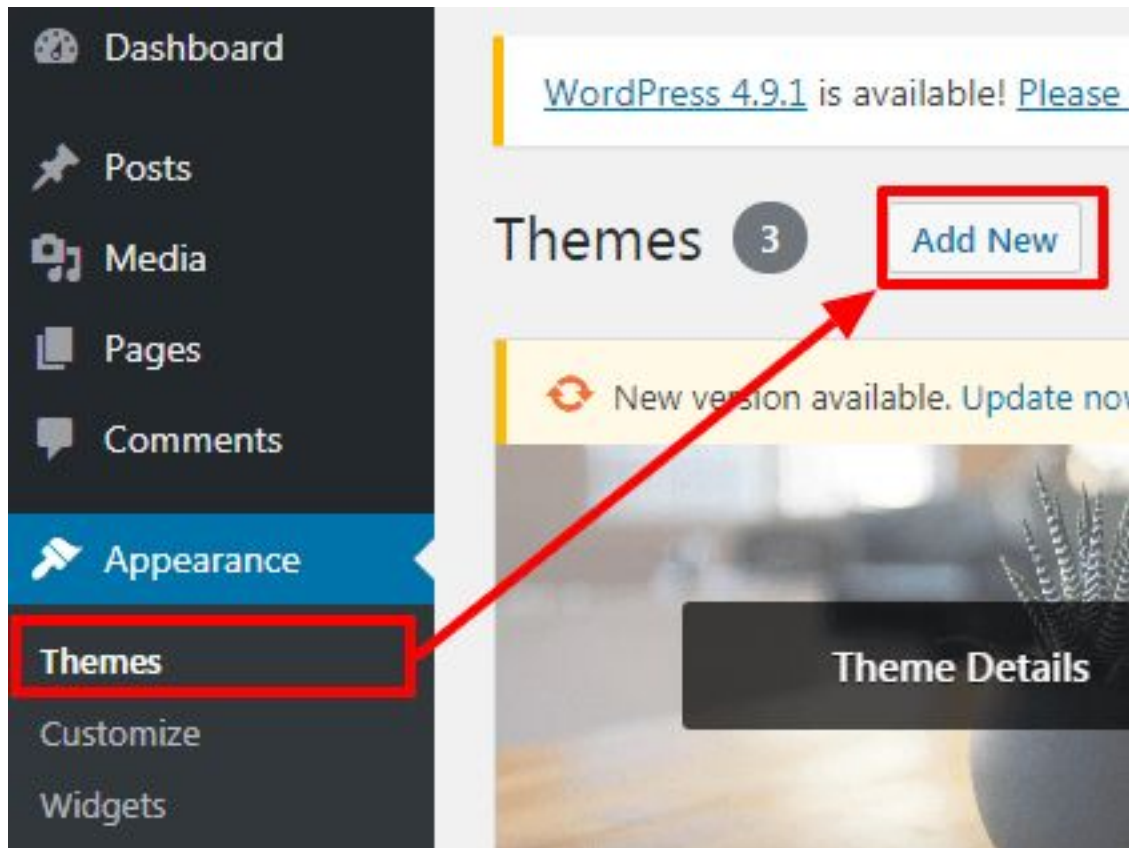
- Log in to the WordPress admin panel
- Go to **Dashboard >Updates**.

After you have the latest version of WordPress, save the downloaded My Salon theme somewhere handy on your computer, as you will be using the included files for the rest of the installation process. My Salon includes: **A WordPress Theme Files**— This (My Salon-.zip) is compressed . For the theme to function properly WordPress theme file containing all of the required templates, images and icons required.

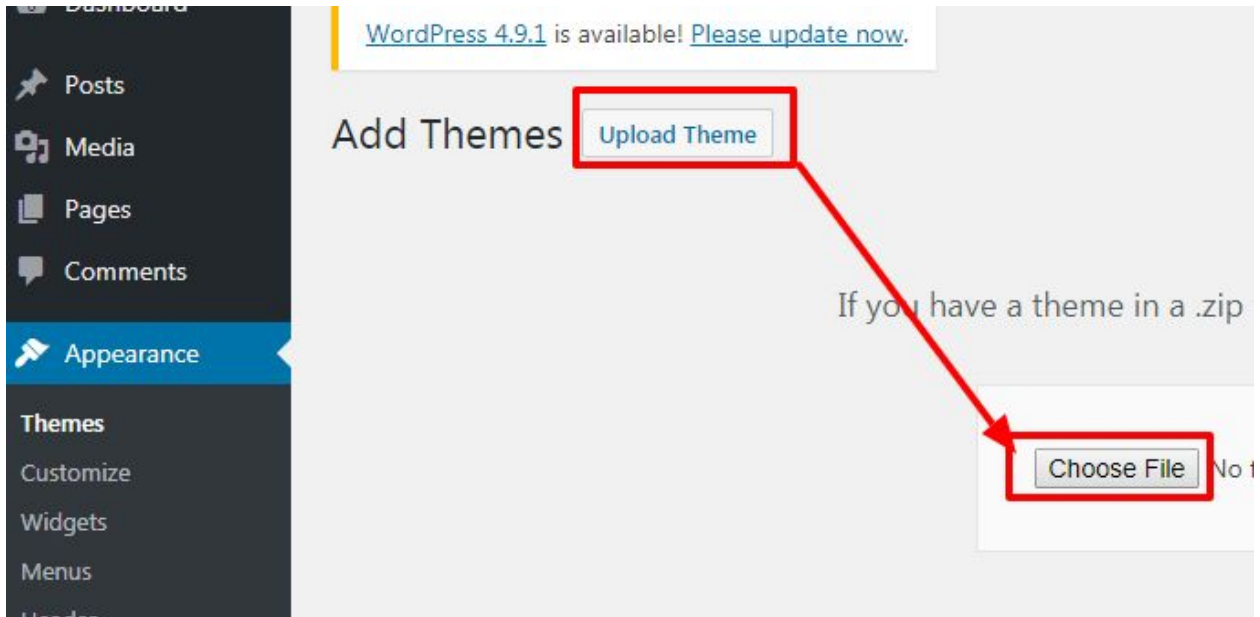
Installation

Installing My Salon Theme (Administration Panel)

- Log in to the WordPress Administration Panel.
- Click on Appearance > Themes > Add New



- Click on Upload Theme button at the top and browse the My Salon. zip file on your computer.



- Click on Install button and then Activate the theme.

Installing My Salon Theme (Cpanel / FTP)

- First of all, Get a copy of My Salon Bundle File.
- Then, Extract the My Salon theme zip files.
- Upload the unzipped file into **(Web Root Folder)/wp-content/themes/**
- Now, activate the theme by going to Appearance > Themes in the WordPress dashboard
- Finally, Activate the My Salon and Click on "Customize" in the Appearance Menu in the Dashboard.

How to Create a Page

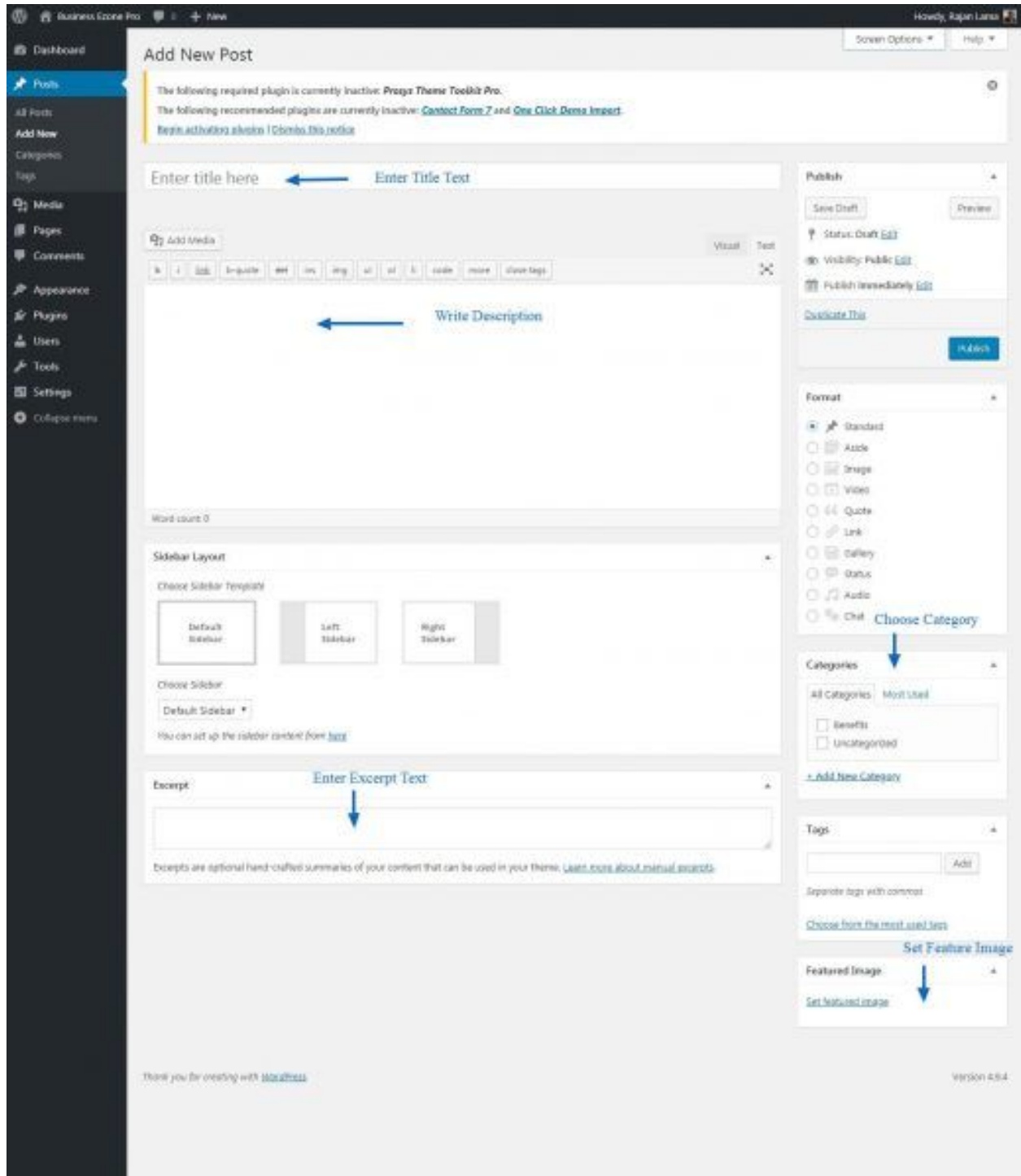
- Log in to WordPress Admin Panel.
- Go to **Pages > Add New**.

The screenshot shows the WordPress 'Add New Page' interface. The page title field contains '1. Enter Title Here' with a blue arrow pointing to it. The main content area contains 'Enter Content' with a blue arrow pointing to it. The sidebar layout section shows 'Default Sidebar' selected. The excerpt field contains 'Enter Excerpt Text' with a blue arrow pointing to it. The right-hand sidebar contains the 'Publish' section with a 'Publish' button, 'Page Attributes' section, and 'Featured Image' section with a 'Set featured image' button and a blue arrow pointing to it.

- Now click Publish button.

How to Create a Post

- Log in to WordPress Admin Panel.
- Go to **Posts > Add New**.



The screenshot shows the WordPress 'Add New Post' interface. The left sidebar contains navigation options: Dashboard, Posts, All Posts, Add New, Categories, Tags, Media, Pages, Comments, Appearance, Plugins, Users, Tools, Settings, and Collapse menu. The main content area is titled 'Add New Post' and includes a notification about inactive plugins. The main text area has a title field with the placeholder 'Enter title here' and a description field with the placeholder 'Write Description'. Below the text area is a 'Word count' section showing '0'. The 'Sidebar Layout' section offers three options: 'Default Sidebar', 'Left Sidebar', and 'Right Sidebar'. The 'Excerpt' field has the placeholder 'Enter Excerpt Text'. The right sidebar contains the 'Publish' section with 'Save Draft', 'Preview', 'Status: Draft', 'Visibility: Public', and 'Publish Immediately' options, along with a 'Publish' button. The 'Format' section lists various post types like Standard, Aside, Image, Video, Quote, Link, Gallery, Status, and Audio. The 'Categories' section shows 'All Categories' and 'Most Used' with checkboxes for 'Benefits' and 'Uncategorized'. The 'Tags' section has an 'Add' button and a 'Choose from the most used list' link. The 'Featured Image' section has a 'Set featured image' link. The bottom of the page shows 'Thank you for creating with WordPress' and 'Version 4.5.4'.

- Now click the Publish button.

Home Page Settings

You can manage and edit home page sections here. You must be on Home Page to customize the sections for live preview and please make sure you have [set the home as static front page](#).

Home Page Settings

Slider Setting

- Go to Appearance> Customize> Home Page Settings > Slider Section
- Enable/disable Homepage Slider.
- Enable/disable Slider Auto Transition.
- Enable/Disable Slider Loop.
- Enable/Disable Slider Pager.
- Enable/Disable Slider Caption.
- Select **Slider Animation** and **Slider Speed**.
- Select Post1, 2 and 3.
- Select Font Icon or write font icon name to select font icons and select post/page as a featured item. you can select three icons and fonts.
- Insert Readmore Text.
- Click on Publish button.

✕ Published

Customizing ▸ Home Page Settings
Slider Settings

- Enable Home Page Slider
- Enable Slider Auto Transition
- Enable Slider Loop
- Enable Slider Pager
- Enable Slider Caption

Select Slider Animation

Slide ▼

Slider Speed

400

Slider Pause

6000

Select Post 1

× Published

Enable Slider Caption

Select Slider Animation

Slide

Slider Speed

400

Slider Pause

6000

Select Post 1

Welcome To My Salon

Select Post 2

Facial and cleansing

Select Post 3

Haircut

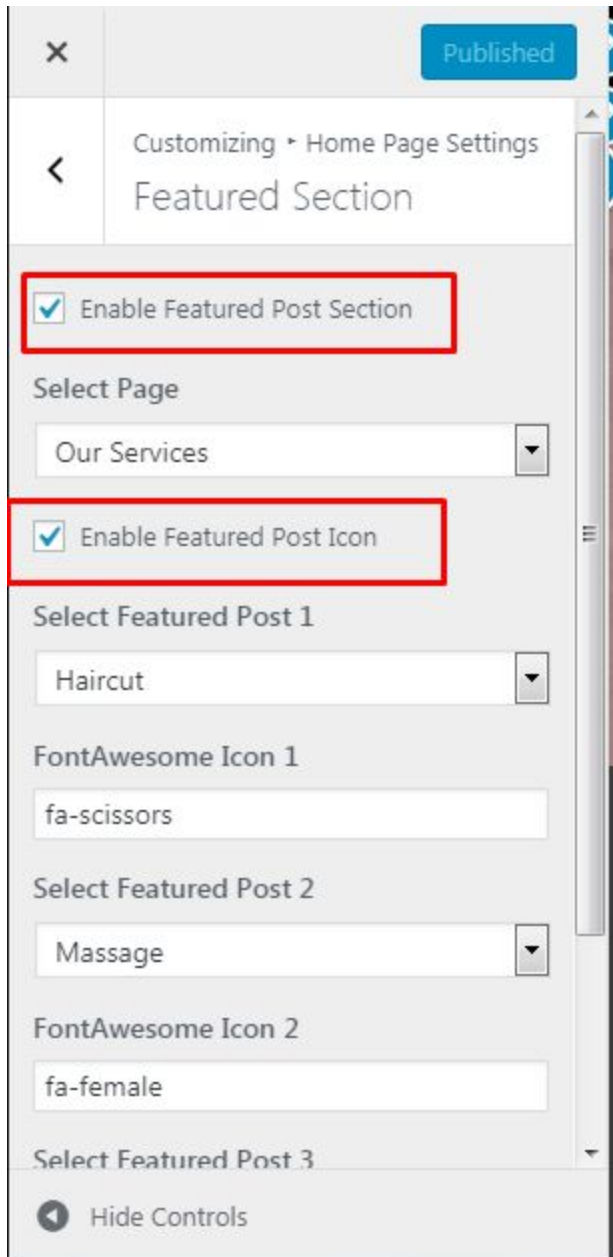
Readmore Text

Learn More

Home Page Settings

Featured Section

- Go to Appearance> Customize> Home Page Settings > Featured Section
- Enable/disable Featured Post Section.
- Enable/Disable Featured Post Icon Section. If disabled, a thumbnail of the featured post of that post will be displayed on the place of font icon.
- Click Publish Button

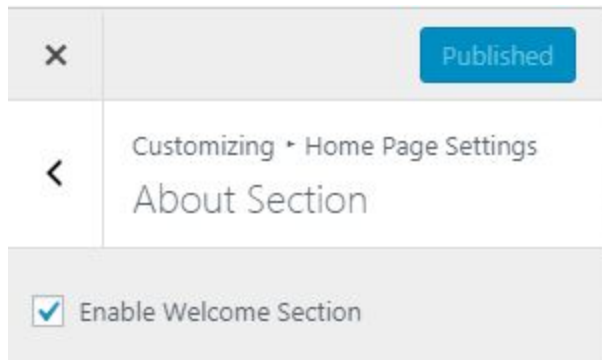


Homepage Setting

About Section

- Go to Appearance> Customize> Home Page Settings > About Section

- Enable/Disable Welcome Section
- Click Publish button.



Home Page Settings

Portfolio Section

- Go to **Appearance> Customize> Home Page Settings > Portfolio Section.**
- Enable/ Disable Portfolio Section.
- Select a Page from dropdown box.
- Select Post 1,2,3...,and so on from dropdown box.

× Published

← Customizing ▸ Home Page Settings
Portfolio Section

Enable Portfolio Section

Select Page

Select Post 1

Select Post 2

Select Post 3

Select Post 4

Select Post 5

- Enter Portfolio Section Readmore Text in given box below.
- Enter Portfolio Page URL
- Click Publish Button.

× Published

Select Post 2

Select Post 3

Select Post 4

Select Post 5

Select Post 6

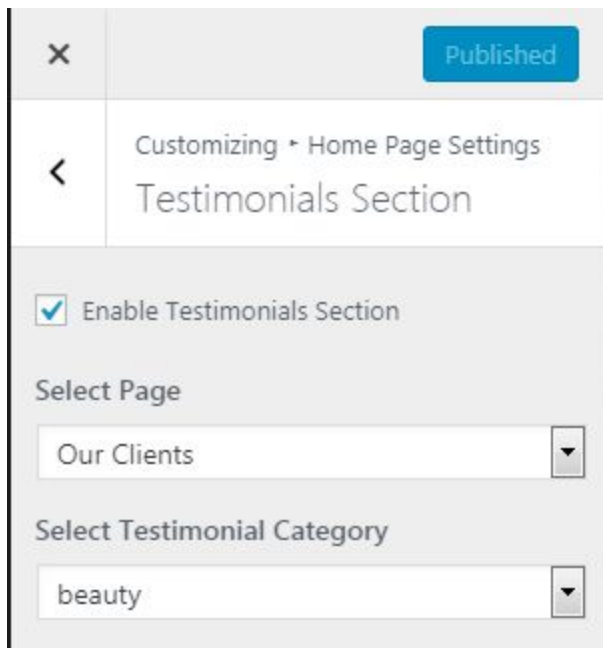
Portfolio Section Read More Text

Portfolio Page url

Homepage Settings

Testimonials Section

- Go to **Appearance> Customize> Home Page Settings > Testimonials Section**.
- Enable/Disable Testimonials Section
- Select a page
- Select testimonial category
- Click Publish Button.



The screenshot shows a settings panel for the Testimonials Section. At the top right is a blue 'Published' button. Below it is a breadcrumb trail: 'Customizing > Home Page Settings > Testimonials Section'. The main settings area includes a checked checkbox for 'Enable Testimonials Section'. Below this are two dropdown menus: 'Select Page' with 'Our Clients' selected, and 'Select Testimonial Category' with 'beauty' selected.

Menus

By default, all your primary pages will be displayed in the menu. If you want to create a Custom Menu, you can do it from Customizer or from Dashboard. This theme supports two menus: Primary and Top Menu. If you need more than two menus, you can add them in the sidebar using “Custom Menu” widget.

Menus

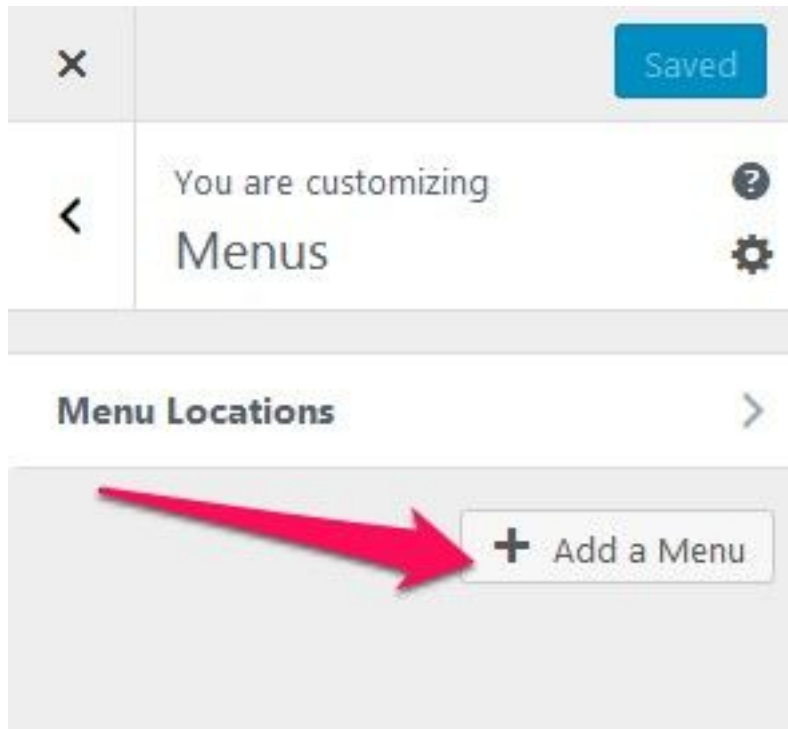
Create Menu from Dashboard

- Go to **Appearance > Menus** in the WordPress Dashboard
- Click on **create a new menu**.
- Give a name to your menu in **Menu Name** and click **Create Menu** button.
- Select the items from **Pages, Posts, Custom Links**, or **Categories** and click “Add to Menu”.
- Drag and Drop the added items to rearrange them.
- Check the Menu location to Primary or Secondary
- Click Save Menu

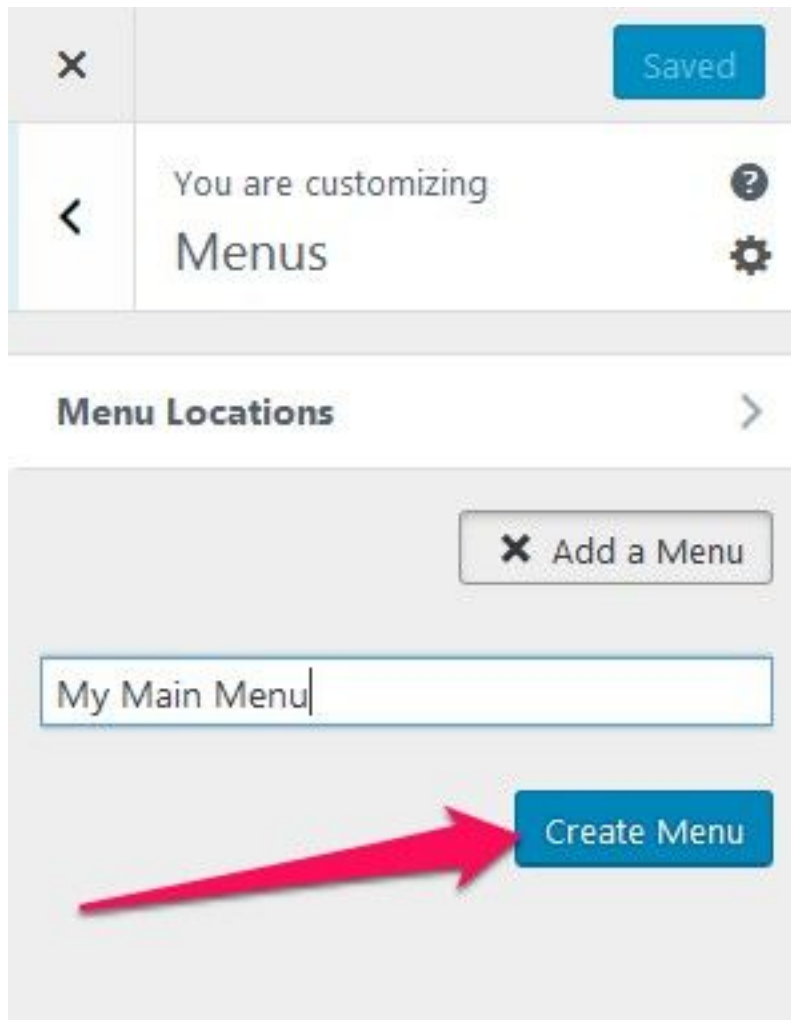
Menus

Create Menu from Customizer

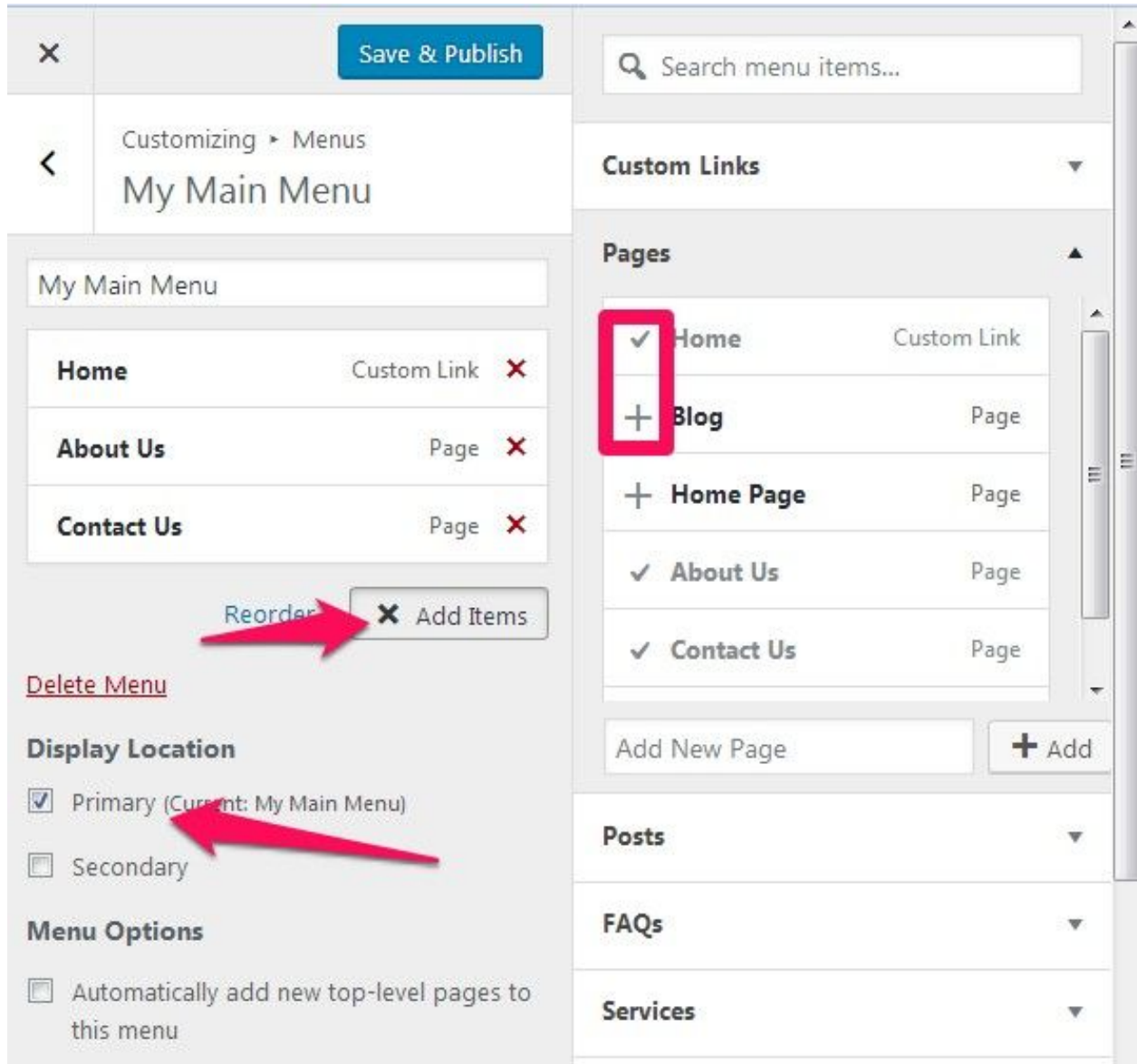
- Go to **Appearance > Customize > Menus** in the WordPress Dashboard
- Click on **Add a menu** button.



- Give a name to your menu name and click **Create Menu** button.



- Click “Add Items” to add items (pages, posts, categories, courses, logos, custom links...) to the Menu
- Click “+” icon on the items list to add the item to the menu
- Drag and Drop the added items to rearrange them.
- Check the Menu location to Primary or Secondary
- Click **Save & Publish**



Widgets

You can get different types of widgets in different sidebars.

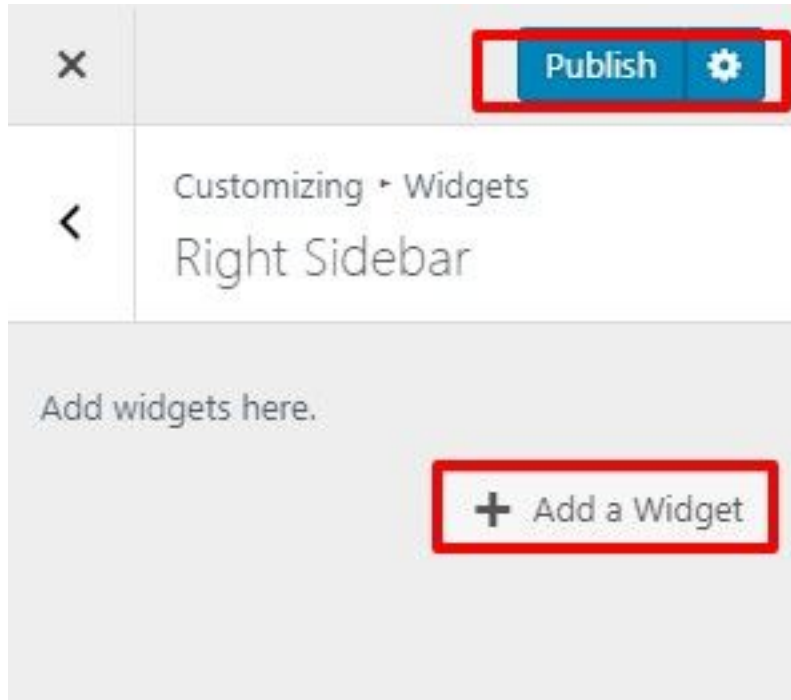
Widgets

Adding Widgets via Customizer

- Login to your WordPress Dashboard.
- Go to **Appearance> Customize>Widgets**
- Make sure you are on the page you want to add widgets to.
- Click on the desired Sidebar (the one you want to add widgets to)



- Click on **Add a Widget** to add widgets
- Select desired Widgets and give title to the widget.

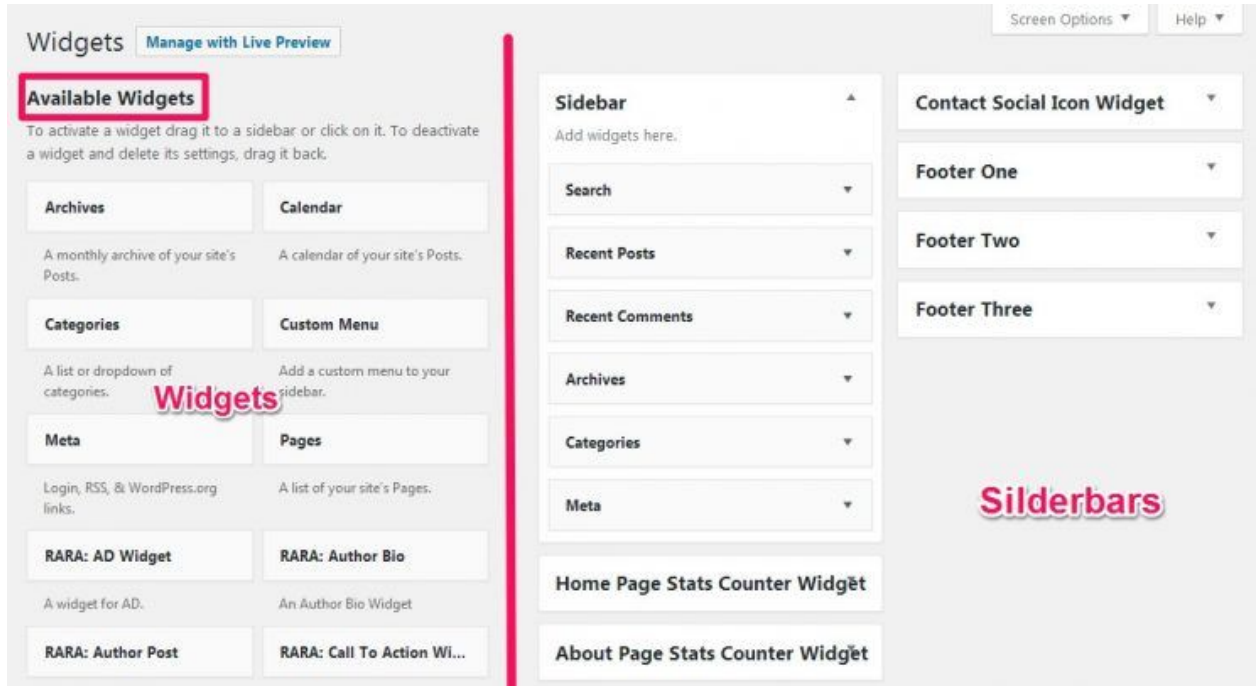


- Click **Add a Widget** to add more widgets in the sidebar
- Drag and reorder the widget as desired
- Click **Save & Publish**

Widgets

Adding Widgets via Dashboard

- Login to your WordPress Dashboard
- Go to **Appearance > Widgets**
- Available widgets are listed on the left hand side while Sidebars are listed on the right side (including the sidebars you create)
- Drag and drop the widgets to the desired sidebar.



Additional CSS

You can add custom java scripts or css codes here. The codes entered here will override default settings.

- Login to your WordPress Dashboard
- Go to Appearance>Customize>Additional CSS
- Add CSS in given space
- Click Publish button.

× Published

< Customizing ?
Additional CSS

Add your own CSS code here to customize the appearance and layout of your site.
[Learn more about CSS](#) ↗

When using a keyboard to navigate:

- In the editing area, the Tab key enters a tab character.
- To move away from this area, press the Esc key followed by the Tab key.
- Screen reader users: when in forms mode, you may need to press the escape key twice.

The edit field automatically highlights code syntax. You can disable this in your [user profile](#) ↗ to work in plain text mode.

[Close](#)

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